

Horne Parish Council

Clerk: Angela Baker 1 Newhouse Terrace Station Road, Edenbridge, Kent TN8 6HJ

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**Members are summoned to the
Full Council meeting of Horne Parish Council
to be held on Monday 17th October 7.30
Newchapel Cricket Pavillion
RH7 6LZ**

Angela Baker, Clerk

A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS OR PREDETERMINATION

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during a meeting that has not been disclosed under this item, the member must immediately disclose it.

3. PUBLIC QUESTIONS AND STATEMENTS

Members of the public, and members with prejudicial interests on items on the agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the agenda. The total time designated for public questions shall not exceed Ten minutes unless directed by the Chairman of the meeting.

4. TO RECEIVE, ADOPT AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 17th July 2022 (previously distributed) No meeting in August or September.

5. TO RECEIVE COUNTY AND DISTRICT COUNCILLOR REPORTS

5.1 County Councillors

5.2 District Councillors

6. MATTERS ARISING FROM THE MINUTES FOR REPORT AND NOT ELSEWHERE ON THE AGENDA -

Polling station use – Chair has met with TDC officers to review polling station use at Cricket Club – they were positive re the potential use and will be back in touch.

Cricket club windows and doors installed

7. ADMINISTRATION

7.1 Clerk report (attached)

7.2 To approve SILCA Training for Clerk – see details in Clerk report.**
Do members support the training costs £490

8. PLANNING

8.1 For noting – Planning applications received during August and September were circulated to members for consideration under the delegated powers given in July Meeting. All Supported

8.2 Planning

9 Parish Environment / Cricket Club

9.1 Update regarding correspondence between church and PC **

9.2 To consider consulting on a public works loan application to be made by Horne Parish council

The HPC asset, the cricket club needs further refurbishments.

Members to consider if HPC would like to investigate the viability of applying for a public works loan to refurbish the cricket pavilion to a suitable standard that would give the parish a suitable and needed public meeting space for council meetings, a place for village events, polling stations and for local groups and organisations to hold meetings and classes in.

Horne parish residents lost the use of the only hall in the village when it was sold by the church. The church have been unwilling to negotiate with the parish council to receive some financial help or provision of a new space for the use by the parish. Due to this HPC are left needing to fund the refurbishments on the Cricket club (an HPC asset) to bring it up to a standard that is needed to a village / parish public space.

How do members wish to proceed?

9.3 Cricket club kitchen refit proposal – update to be circulated in clerk report to members **

Do members want to set a budget of £5000 to proceed with this project?

9.4 Cricket Club maintenance correspondence - In clerk report ** - For noting

9.5 New date for litter pick November

10 Policies / Governance

10.1 Civility and Respect Pledge **

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role. Signing up is a simple process, which requires councils to register and agree to the following statements:

Do members want to support this?

Statement	Tick to agree
Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	
Our council has put in place a training programme for councillors and staff	
Our council has signed up to Code of Conduct for councillors	
Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment when if and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme	
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	

11.FINANCIAL

11.1 To approve monthly payments for October 2022 *

11.2 To approve July finance reports *

11.2.2 To ratify the expenditure made in August and September and approve the reports – (no meeting held in September due to Queens death.) *

11.4 To receive the AGAR report – Signed of by the External Auditors as a clean Audit *

11.5 Interim internal Audit will be November 2022. Date TBC – For noting

11. Meeting Dates

To consider the meeting schedule options for 2023 –

A- To keep meeting dates to 3rd Monday at 7.30pm

B- To change start time to 7pm

C- To change meeting days to an alternate day – suggestion Wednesday 7pm or 7.30 pm

Which meeting schedule do members want to support?

* Circulated to councillors

** In clerk report